

RED LAKE WATERSHED DISTRICT  
Board of Manager's Minutes  
November 20, 2023

Vice-President, Gene Tiedemann, called the meeting to order at 9:00 a.m. at the Red Lake Watershed District Office, Thief River Falls, MN.

Present: Managers: Gene Tiedemann, Terry Sorenson, Allan Page, Tom Anderson, and Brian Dwight. Absent: Dale M. Nelson and LeRoy Ose. Staff Present: Tammy Audette, Melissa Bushy, Elaine Rychlock, Lindsey Kallis, and Legal Counsel, Delray Sparby.

The Board reviewed the agenda. A motion was made by Page, seconded by Sorenson, and passed by unanimous vote that the Board approve the agenda. Motion carried.

The Board reviewed the November 9, 2023, minutes. Motion by Sorenson, seconded by Page, to approve the November 9, 2023, Board meeting minutes as presented. Motion carried.

The Board reviewed the Financial Report dated November 17, 2023. Motion by Sorenson, seconded by Page, to approve the Financial Report dated November 17, 2023, as presented. Motion carried. A motion was made by Anderson, seconded by Page, and passed by unanimous vote to authorize District staff to obtain interest rates to reinvest the three Certificate of Deposits set to mature on December 15, 2023. Motion carried. Staff member Elaine Rychlock will report back to the Board.

Administrator Audette reviewed the Secure Advantage-Cyber Security quote from Corporate Technologies, explaining what it is, and the importance of Cyber Security. Currently the District is paying \$1,335 for monthly IT services, which includes Tier 1 24-hour Help Desk support, along with 5 hours of Tier 2 support. The Secure Advantage-Cyber Security includes the Tier 1 24-hour Help Desk support, and the Cyber Security, but does not include the Tier 2 support. Audette indicated that the District can pay for that as needed, which could be reviewed at a later date. A motion was made by Sorenson, seconded by Dwight, to approve the purchase of Secure Advantage-Cyber Security Software from Corporate Technologies. Motion carried.

Houston Engineering staff member, Travis Nelson, provided an update on the warranty work at Knutson Dam, RLWD Project No. 50F.

Administrator Audette gave an update on Good Lake, RLWD Project No. 67. Manager Dwight proposed a rate increase for our gate tenders. After much discussion, a motion was made by Dwight, seconded by Sorenson to set a flat rate of \$45 per hour plus mileage for all RLWD gate tenders. Motion carried.

FEMA repairs are complete on the Polk County Ditch 63, RLWD Project No. 134. Staff member Eric Huseth stated that if seeding is required, this will be completed in the spring.

The Board reviewed the permit up for approval. Motion by Sorenson, seconded by Page, to approve the following permit with conditions stated on the permit: No. 23217, Grand Plain Township, Marshall County. Motion carried.

Administrators Update:

- Audette participated in a Civic Engagement Workshop in Detroit Lakes hosted by BWSR and MPCA.
- District staff completed the survey along the Moose River. Survey results will be provided to Houston Engineering for review.
- Several District staff members will be attending the Minnesota Watersheds' Annual meeting in Alexandria.
- The Mud River Project Team meeting will be held at 1:30 pm this afternoon at the District office.
- District staff will be working on closing out the final numbers for the Beich and Fladeland ring dikes.
- District staff will be working on a Change Order and Pay Estimate for the Thibert Dam Project.

Legal Counsel Sparby stated that the Attorney for Minnesota Watersheds and RRWMB will be completing an Amicus Brief to be submitted to the Supreme Court as part of the appeal for the Improvement to Polk County Ditch 39, RLWD Project No. 179.

Manager Brian Dwight discussed USACOE meetings being held in Washkish and Thief River Falls.

Motion by Sorenson, seconded by Page, to adjourn the meeting. Motion carried.



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LeRoy Ose, Secretary